RIVERSIDE UNIFIED SCHOOL DISTRICT

TITLE: **Staff Development Specialist - Site Team Support**

WORK YEAR: **185 Work Days**

EDUCATION AND EXPERIENCE:

- Possession of a valid California Multiple or Single Subject Teaching Credential and English Learner Certification/Authorization
- Minimum of 5 years teaching experience
- Experience in leading teacher teams and working with adult learners
- Internal Candidates preferred

PRIMARY FUNCTION:

Provide on-going support and professional development for teachers within the district. The Staff Development Specialist, Site Team support position works to actualize the principles of the district's Guide for Instructional Direction by leading/facilitating professional development that prioritizes building teacher leaders to lead teams of teachers through the Informative Inquiry process, using data to refine and improve instruction. Staff Developers also provide training and support for professional development specific to the needs of English Learners, ensuring teachers are well trained in meeting the instructional needs of English Learners. Staff Developers also help teachers and teams utilize technology effectively in support of instruction.

AREAS OF RESPONSIBILITY:

- Plan and deliver professional development workshops and sessions that emphasize building teacher capacity through team collaboration and informative inquiry using data
- Plan and deliver professional development that provides effective pedagogical approaches to the teaching of English Learners (Designated ELD and Integrated ELD)
- Plan and deliver professional development that emphasizes the important role of "team" leaders (grade level team leaders, content team leaders, department chairs) and builds their capacity to lead their teams

- Working with various Instructional Specialists, plan and provide professional development and support to teachers in various content areas
- Provides site-based coaching for team leaders and teams on effective practices for collaboration and informative inquiry
- Partners with content Specialists and staff developers in support of content specific professional development
- Provide support to team leaders, teacher teams, and individuals in use of district's on-line professional development platform
- Coordinate with the Department of Innovation and Learner Engagement to deliver and support professional development on technology integration in support of improved student outcomes
- Participate in training on effective practices for adult learning, team leadership, the Danielson model for teaching practice, Informative Inquiry (PLCs) and Collaboration, and Technology Integration
- Provide professional development on pedagogical practices that are well aligned with the language and expectations of the district's Professional Growth System (PGS)
- Skillfully work with site teams in helping each team improve its processes and protocols for engaging in meaningful work as a team

Ability to:
- Work independently with little direction
- Maintain professional and positive relationships with students, colleagues administration and district personnel
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance

Physical:
- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop and reach
- Ability to drive a personal vehicle to conduct business

Mental:
- Ability to organize and coordinate schedules

- Ability to analyze and interpret data
- Problem solving
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels

Environment:
- Indoor – frequently
- Outdoor – occasionally
- Ability to work at a desk and in meetings of various configuration